Using ILL requests as PDA: how Indiana State University purchases material requested through ILL

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Library Departments
* Interlibrary Loan
* Acquisitions
* Cataloging
* Processing

ISU Technical Services
* TS Staff
  * ILL 2 staff & 5-7 students
  * Acquisitions 2 staff & 3 students
  * Cataloging 4 staff & 2-4 students
  * Processing 2 students
  * Government Documents 1 staff & 1-2 students
  * TOTAL: 9 staff & 13-20 students

Why Use Patron Driven Acquisitions (PDA) and ILL
* ILL is an easy point of contact
  * items ➔ users
  * Obtain it any way we can
  * Fastest
  * Cheapest
  * Collection Development

Agenda
* Library Departments Involved
* Why PDA and ILL
* What We Purchase
* Purchasing Criteria
* How We Communicate
* Process & Procedures
* Future of ILL and PDA

Why Use Patron Driven Acquisitions (PDA) and ILL
* Collection Development
  * Item will be used
  * 80 percent of the circulation coming from just 6 percent of the collection (OhioLINK Collection Building Task Force 2011).
  * Save $$$ by not purchasing a dust collector
  * Allows Selectors to spend more time on finding research materials for faculty and other special projects
### ISU ILL PDA Statistics

<table>
<thead>
<tr>
<th>Year</th>
<th>Filled Other Lenders</th>
<th>Filled ISU BOD</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015 so far</td>
<td>793</td>
<td>40</td>
<td>4.8</td>
</tr>
<tr>
<td>2014-2015</td>
<td>1483</td>
<td>76</td>
<td>4.87</td>
</tr>
<tr>
<td>2013-2014</td>
<td>1871</td>
<td>45</td>
<td>2.34</td>
</tr>
<tr>
<td>2012-2013</td>
<td>1687</td>
<td>50</td>
<td>2.87</td>
</tr>
</tbody>
</table>

### Purchasable Material

- Articles
- Documents
- PDF Theses
- Papers
- Books/ Monographs
- Media
  - Audiobooks
  - DVDs
  - CDs

### Purchasing Criteria

**Book – Amazon**

- Book not owned by ISU
- Publication date is in the last 2 years or the current year
- Book is non-fiction
- Not current ISU textbook

**Book – Amazon (cont.)**

- Book on Amazon for under $200
- shipped in 3 days or less
- Exception: Can't obtain an older book any other way or it is cheaper to buy than borrow

### Purchasing Criteria

**Media – Amazon**

- Not owned by ISU
- Not current ISU textbook (audiobook)
- Item on Amazon for under $200
- shipped in 3 days or less
- Exception: Can't obtain any other way or it is cheaper to buy than borrow

### Procedures: Buy Through Amazon

- Amazon Flow Chart:
Purchasing Criteria
Articles and Documents

* Under $60
* Available from
  * Document Suppliers
  * Get it Now
  * Reprint Desk
  * Publishers & Other Vendors

Purchasing Criteria
Monograph – Not Amazon

* Item not owned by ISU
* Publication date is in the last 2 years or the current year
* Item is non-fiction
* Not current ISU textbook

Purchasing Criteria
Monograph – Not Amazon, Cont.

* Item is available for under $200
* Shipped in time for patron use
* Exceptions:
  * Can't obtain an older book any other way or it is cheaper to buy than borrow
  * Higher costs are case by case basis

Purchasing Criteria
Media – Not Amazon

* Not owned by ISU
* Not current ISU textbook
* Item available for under $200
* Item can be shipped in time for patron use

Procedures – Not Amazon

* Other Vendor Flow Chart:

Future of ILL and PDA

* Collection Development Tool
  * Instead of mediating tiers of red tape, request through ILL!
  * Faculty can note if for class use; use Selectors for higher cost items
  * Mediated Document Delivery Suppliers
  * Cut high cost per use journals and databases
Future of ILL and PDA

* Libraries must also consider the altered workflows created by PDA and adjust for increased workloads in technical services.
* As more PDA monographs and EBooks (starting at ISU soon) come, we need more TS librarians and staff.

Bibliography

User requests item

ILL checks local availability

YES

ILL routes to Document Delivery

NO

ILL checks Indiana holdings

NO

ILL routes to regular ILL processing

YES

ILL checks criteria

NO

ILL routes to regular ILL processing

YES

ILL routes request to 'Acquire with P-card'

ILL purchases item with one of the procurement credit cards

ITEM IS ORDERED
ILL downloads a bibliographic record

ILL receives item

ILL adds an internal note 500 "ILL on Demand" for fund

ILL catalogs item or routes to specialist

ILL processes item or routes to specialist

ILL places a hold in Sierra for patron

ILL processes hold for patron

ILL emails the patron via ILLiad

ILL places the item on the Circulation hold shelf

USER HAS BEEN NOTIFIED