You can renew library materials online unless the item has gone past the due date. Access the Library Homepage, (http://library.indstate.edu)

Move cursor to Services located in the gray bar and click on Circulation.

Choose Check your library account and renew books.

Enter your library barcode (2301...) located on the front of your student ID or your 991. Hit the Tab Key and enter your PIN. If you do not have a PIN, follow the instructions on the screen.

Click the box next to each item you wish to renew. (Note: 3 time renewal limit, and then they are to be taken to the checkout desk for continued renewal).

When finished click the Renew All or Renew Selected at the top or bottom of your list.

You should see your due dates change immediately. (Note: not all library materials can be renewed online. You will see a message: Not Renewed)

When finished, click Logout at the top far right of the screen.

If you have any questions, call the Circulation Desk at 237-2541.

(Reference/Instruction 10/16)